

CITY OF WAKEFIELD METROPOLITAN DISTRICT COUNCIL

EXECUTIVE LEADER'S FORWARD PLAN OF KEY DECISIONS

1 MAY 2024 - 31 AUGUST 2024

NOTICE – EXECUTIVE LEADER’S FORWARD PLAN OF KEY DECISIONS

For the four month period – 1 May 2024 to 31 August 2024.

Published – 2 April 2024.

The Council will publish a Forward Plan, which contains key decisions that the Council expects to make over the next four months and also includes those decisions to be taken in the current month. The Plan is updated and published twenty eight days before the beginning of each month. The next one to be published will be on the 3 May 2024 and will then contain all the key decisions for the four-month period June to September 2024. The Forward Plan details key decisions to be taken by the Council and the Cabinet and by Executive Members and by Officers, where appropriate, under delegated powers.

The Plan indicates:

- who will make the decision;
- when decisions are likely to be taken;
- who you can contact about the decision, to obtain copies of documents and to make representations;
- the name of the relevant Overview and Scrutiny Committee
- the consultation arrangements, if any;
- the documents available relating to the decisions and when and where they will be available.

Key decisions are:

- any executive decision (as opposed to a regulatory decision) to incur expenditure or receive income over a financial threshold set by the Council.
- any decision which has a significant effect in more than one Ward.

The full definition of key decisions is given in the Council's Constitution. The law and the Council's Constitution provides for decisions to be made when it has not been possible to give notice in the Forward Plan, and the rules for this procedure are also contained in the Constitution.

Details of how to contact the named Officer by letter or telephone can be obtained from the Council's website or from the main switchboard on 01924 306090 between the hours of 8.30 a.m. and 5.00 p.m. Mondays to Thursdays and 8.30 a.m. to 4.30 p.m. on Fridays.

A decision notice for each decision made by the Cabinet is published within 2 working days of it having been made. This is open for public inspection on the Council's website.

Copies of the Plan are available on the Council's website www.wakefield.gov.uk.

If you have any questions about the Forward Plan, please contact the Chief Legal Officer, Wakefield One, Wakefield, e-mail: committeeservices@wakefield.gov.uk.

Cabinet Comprises:

Leader of the Council
Deputy Leader and Portfolio Holder for Climate Change and Environment
Portfolio Holder for Children and Young People
Portfolio Holder for Communities, Poverty and Health
Portfolio Holder for Culture, Leisure and Sport
Portfolio Holder for Planning and Highways
Portfolio Holder for Regeneration & Economic Growth
Portfolio Holder for Resources and Property

Councillor Denise Jeffery
Councillor Jack Hemingway
Councillor Margaret Isherwood
Councillor Maureen Cummings
Councillor Michelle Collins
Councillor Matthew Morley
Councillor Michael Graham
Councillor Les Shaw

Full **Council** comprises all 62 Members of the Council as follows:

Ahmed, N	Harvey, S	Morley, M
Akbar, A	Hayes, A	Nicholls, D
Ali, U	Hemingway, J	Page, G
Appleyard, H	Heptinstall, S	Pickersgill, D
Ayre, G	Hepworth, J	Pritchard, J
Ayub, M	Homewood, T	Rhodes, E
Bates, S	Hunt, R	Rowley, O
Binns, C	Isherwood, G	Scott, K
Bryan, J	Isherwood, M	Sharp, N
Byford, D	Jeffery, D M	Shaw, L
Carrington, J	Jones, M	Speak, R
Collins, M	Keith, C	Speight, J
Cummings, M	Khan, A	Stockhill, P
Farmer, N	Kitching, P	Swift, K
Ferguson, J	Law, K	Tennant, C
Forster, R	Malkin, L	Tennant-King, M
Garbutt, A	Massey, R	Tulley, S
Glover, A	Mayhew, B	Vickers, S
Girt, P	Medford, J	Wallis, A
Graham, M	Masterman, L	Williamson, J
Hames, T	Mitchell, H	

Key Decision and Brief Description, Reference No. and Relevant Overview and Scrutiny Committee (O&SC)	Decision Taker and Expected Date of Decision	Contact Officer	Consultation Arrangements/ Overview and Scrutiny Input	Background Papers	Date First included in the Plan
Hepworth Gallery HVAC Remediation Project To approve the drawdown of funds from the Long Term Maintenance Plan to address lifecycle and upgrade needs of the Heating, Ventilation & Air Conditioning (HVAC) plant at the Hepworth Gallery. ID No: 1953/0324 O&SC: Climate Change and Environmental Wellbeing - Chair, Cllr A Wallis	Portfolio Holder for Resources and Property April 2024	Jane Brown Service Director Property Facilities Health & Safety Tel: 01924 304964 jabrown@wakefield.gov.uk			March 2024
Cooperation Agreement with West Yorkshire Mayoral Combined Authority for Home to School Transport Services To seek approval to utilise a Cooperation Agreement for the delivery of school transport procured by West Yorkshire Combined Authority. ID No: 1967/0424 O&SC: Climate Change and Environmental Wellbeing - Chair, Cllr A Wallis	Cabinet April 2024	Blaise Mulholland Transport Logistic Manager Tel: 01924 302244 bmulholland@wakefield.gov.uk			April 2024

Fire Safety Compliance Works - Appointment of CLC Contractor To seek release of funding from the Long Term Maintenance Plan (LTMP) budget to progress necessary asset works and to award a contract through Efficiency North Framework. ID No. 1973G O&SC: Wakefield Overview and Scrutiny Management Board - Chair, Cllr D Pickersgill	Portfolio Holder for Resources and Property April 2024	Jane Brown Service Director Property Facilities Health & Safety Tel: 01924 304964 jabrown@wakefield.gov.uk			
Arts Council England Libraries Improvement Fund Grant In the event of a successful bid, to approve the acceptance of grant funding of £446,587 to support the delivery of a new children's library and museum space at the former BHS building. ID No: 1969G O&SC: Regeneration, Employment and Skills - Chair, Cllr D Pickersgill	Portfolio Holder for Culture, Leisure and Sport April 2024	Ben Cook Head of Service – Culture, Tourism & Creative Industries Tel: 01924 305136 bcook@wakefield.gov.uk			
Allocation of Household Support Fund The report seeks approval on the acceptance and allocation of Household Support Fund 5, which will provide additional financial assistance to Wakefield residents on low incomes. The funding for the scheme is provided by central government.	Cabinet April 2024	Melissa Mallaby Revenues and Benefits Manager Tel: 01977 727002 mmallaby@wakefield.gov.uk			

ID No: 1968G O&SC: Wakefield Overview and Scrutiny Management Board - Chair, Cllr D Pickersgill					
Castleford Integrated Health Care Hub To seek approval from Cabinet for revised capital funding and to enter into tender for the construction of the Castleford Integrated Health Care Hub. ID No: 1962G O&SC: Adult Services, Public Health and the NHS - Chair, Cllr Mrs E Rhodes	Cabinet June 2024	Stephen Turnbull Director of Public Health Tel: 01924 302226 sturnbull@wakefield.gov.uk			
District Heat Networks for Wakefield City and Knottingley To consider approving expenditure to undertake design studies for district heat networks for Wakefield City and Knottingley utilising grant funding from the Department for Energy Security and Net Zero (DESNZ) and West Yorkshire Combined Authority (WYCA). ID No. 1976/0524 O&SC: Climate Change and Environmental Wellbeing - Chair, Cllr A Wallis	Cabinet June 2024	Marian Kempson Net Zero Innovation & Delivery Officer mkempson@wakefield.gov.uk			May 2024

Heat decarbonisation & energy efficiency works to Sun Lane Leisure, Upton Primary and South Parade Primary Schools To seek approval for capital expenditure, utilising Salix Public Sector Decarbonisation Scheme (PSDS) grant funding, to carry out boiler replacements and energy efficiency measures to improve energy efficiency, reduce carbon and help achieve net zero targets. ID No. 1977/0524 O&SC: Climate Change and Environmental Wellbeing - Chair, Cllr A Wallis	Cabinet June 2024	Gary Blenkinsop Service Director - Environment Streetscene and Climate Change Tel: 01924 306945 gblenkinsop@wakefield.gov.uk			May 2024
LEVI Grant Funding for Public EV Charging Infrastructure A decision to accept funding and enter into a Grant Funding Agreement with WYCA for the delivery of public electric vehicle charging infrastructure. ID No: 1937/1223 Reason for amendment to date: Further information to be collated. O&SC: Climate Change and Environmental Wellbeing - Chair, Cllr A Wallis	Cabinet June 2024	Helen Grayshan Climate Change Programme and Partnership Manager hgrayshan@wakefield.gov.uk			December 2023

Wakefield District Destination Management Plan Approval for Wakefield new visitor economy strategy. ID No: 1954/0324 O&SC: Regeneration, Employment and Skills - Chair, Cllr D Pickersgill	Cabinet June 2024	Ben Cook Head of Service – Culture, Tourism & Creative Industries Tel: 01924 305136 bcook@wakefield.gov.uk			March 2024
Capital Programme Outturn 2023/24 including any new project proposals This report sets out the updated capital programme through to 2027/28 including details of any proposed new approvals. This will also include an update on expenditure incurred in the 2023/24 financial year. ID No: 1966/0424 O&SC: Wakefield Overview and Scrutiny Management Board - Chair, Cllr D Pickersgill	Cabinet June 2024	Caroline Carter Chief Finance Officer ccarter@wakefield.gov.uk	All DMT's and CMT		April 2024
Knottingley Regeneration Project Phase 1 To seek approval to commence Phase 1 of the Knottingley Regeneration Programme (major works to the Pavilion and demolition of the former Kellingley Club). ID No: 1964/0424 O&SC: Regeneration, Employment and	Cabinet June 2024	Helen Miller Development Manager Regeneration & Economic Growth helenmiller@wakefield.gov.uk			April 2024

Skills - Chair, Cllr D Pickersgill					
Horsefair Pontefract (Streets for People) To accept funding and enter into a Grant Funding Agreement with WYCA for the delivery of the Horse Fair public realm scheme. ID No: 1970/0524 O&SC: Climate Change and Environmental Wellbeing - Chair, Cllr A Wallis	Cabinet June 2024	Martin Barnes Service Manager, Highways, Infrastructure and Traffic Management Tel: 0345 8 506 506 mbarnes@wakefield.gov.uk			May 2024
A650 Newton Bar A report to accept additional funding from WYCA and enter into a deed of variation on the existing grant funding agreement. ID No: 1972/0524 O&SC: Climate Change and Environmental Wellbeing - Chair, Cllr A Wallis	Cabinet June 2024	Anthony Finney Commissioning & Delivery Manager afinney@wakefield.gov.uk			May 2024
City Fields Parcels 4&5 Approval for amendments to land parcel allocations at City Fields. ID No: 1980/0524 O&SC: Regeneration, Employment and Skills - Chair, Cllr D Pickersgill	Cabinet June 2024	David Fowles Housing Growth Manager Tel: 01924 306531 dfowles@wakefield.gov.uk	Internal departmental consultation with those affected by proposed changes.		May 2024

Long-Term Plan for Town Funding - Castleford's 10-year Vision and 3 year Investment Plan Cabinet to approve Wakefield Council and the chair of the Town Deal Board to submit Castleford's Vision and Investment Plan to the Department for Communities and Levelling Up. ID No: 1963/0424 O&SC: Regeneration, Employment and Skills - Chair, Cllr D Pickersgill	Cabinet July 2024	Joanne Hill Interim Service Manager - Strategic Housing & Regeneration joahill@wakefield.gov.uk	This funding is intended to add value to the ongoing development programmes across Castleford and will support long-term projects over the next 7 – 10 years. Extensive stakeholder and community consultation has been undertaken, by both the Council and engagement consultants, which has informed the documents.		April 2024
Wakefield District Museum Store To update on required works to secure a suitable site for the district's Museums Collection. ID No: 1971/0524 O&SC: Regeneration, Employment and Skills - Chair, Cllr D Pickersgill O&SC: Climate Change and Environmental Wellbeing - Chair, Cllr A	Cabinet July 2024	Ben Cook Head of Service – Culture, Tourism & Creative Industries Tel: 01924 305136 bcook@wakefield.gov.uk Jill Gough Service Manager Projects jgough@wakefield.gov.uk			May 2024

Wallis					
Disposal of land at Highfield Road for residential development To approve the disposal of land at Highfield Road, Hemsworth as allocated in the newly adopted Local Plan for residential development ID No: 1975/0524 O&SC: Climate Change and Environmental Wellbeing - Chair, Cllr A Wallis	Cabinet July 2024	Adam Hunter Corporate Property and Estates Team Leader adamhunter@wakefield.gov.uk			May 2024
Adult Education Budget and Free Courses for Jobs - 1st August 2024 - 31st July 2025 Approved acceptance of the offer from WYCA for up to a maximum of £2,088,516 AEB and £36,000 FCFJs grant funding in 2024/25. ID No: 1978/0524 O&SC: Regeneration, Employment and Skills - Chair, Cllr D Pickersgill	Cabinet July 2024	Lisa Cutts Assistant Service Manager lcutts2@wakefield.gov.uk			May 2024
Local Capital Programme and Community Infrastructure Levy Neighbourhood Fund Update To receive an update on community grant, decide future financial allocations and approve any changes to the schemes. ID No: 1909/0723	Cabinet September 2024	Pam Taylor Interim Service Director pamtaylor@wakefield.gov.uk			July 2023

O&SC: Climate Change and Environmental Wellbeing - Chair, Cllr A Wallis					
Capital Programme Update 2024/25 (as at Quarter 1 including new project proposals) This report sets out the updated capital programme through to 2028/29 including details of any proposed new approvals. This will also include an update on expenditure incurred in Quarter 1 of the 2024/25 financial year. ID No: 1974/0524 O&SC: Wakefield Overview and Scrutiny Management Board - Chair, Cllr D Pickersgill	Cabinet September 2024	Caroline Carter Chief Finance Officer ccarter@wakefield.gov.uk	All DMT and CMT Meetings		May 2024
Knottingley Regeneration Project Phase 2 To seek approval to commence Phase 2 of the Knottingley Regeneration Programme (community facilities, wider recreational site and land for commercial development). ID No; 1965/0424 O&SC: Regeneration, Employment and Skills - Chair, Cllr D Pickersgill	Cabinet September 2024	Helen Miller Development Manager Regeneration & Economic Growth helenmiller@wakefield.gov.uk			April 2024

Wakefield District Biodiversity Net Gain Supplementary Planning Document To request adoption of the above. ID No: 1979/0524 O&SC: Regeneration, Employment and Skills - Chair, Cllr D Pickersgill	Cabinet October 2024	Morgan Stringer Team Leader Planning Policy and Environment Tel: 01924 306616 morganstringer@wakefield.gov.uk Steve Wright Service Manager Planning Policy and Environment stwright@wakefield.gov.uk	Formal public consultation on the draft SPD to take place in May-June 2024.		May 2024
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